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| Teaching and Learning ExchangeUAL Learning and Teaching Day 2016: Call for contributionsWed 13 January 2016, London College of Fashion, 20 John Prince's Street **Reimagining creative spaces for teaching and learning at UAL** | | | | | |
| **Name of contributor/s** |  | | | | |
| **Job title or course** |  | | | | |
| **College or service** |  | | | | |
| **Contact details (all contributors)** |  | | | | |
| **Session type** ()  A description of all formats overleaf | **Workshop** | **Paper** | **Roundtable** | **Lightning Talk** | **Poster** |
| **Alternative format**  If an alternative format is proposed please briefly describe the session |  | | | | |
| **Title of Session** |  | | | | |
| **Abstract**  To be published on the Learning and Teaching Day 2016 webpage (Maximum 100 words)  For Roundtable proposals include an abstract for each individual presentation (up to 3) |  | | | | |
| **Description of the session content and planned activities, how it fits the theme** **and what participants will take away from the session**  This will not be published but is to enable peer reviewers to reach a judgement on the proposal (Maximum 100 words)  For Roundtable proposals you should also provide a rationale for the links between the papers and the name of the chair for the session |  | | | | |
| **Will students be involved in the session? If so how?** |  | | | | |
| **Technical requirements for presentation** |  | | | | |

**Choosing a session format**

***Please note:*** *To enable us to accommodate as many contributions as possible during the programme for the day, an outcome of the peer review process may be the recommendation that a contribution is presented in a different format.*

***Workshop (45 minutes)***

A workshop is intended to be a fully participatory and experiential session where colleagues can engage, discuss and reflect on learning and teaching strategies relevant to the Learning and Teaching Day theme. It is an opportunity to be creative and use visual or performance approaches, which particularly suit our university context, to facilitate the workshop.

***Paper (15 minutes)***

This format provides an opportunity to give a 15 minute oral, visual, film or slide presentation outlining your research, project or curriculum innovation. Each 45 minute paper session will include two papers and an opportunity for discussion and feedback. It can be useful to prepare 2-3 focussed questions at the end of each presentation to start the discussion.

***Roundtable (45 minutes)***

This group format brings together up to three linked presentations of approximately 10 minutes each around a shared topic with 15 minutes for discussion facilitated by a chair. Roundtable sessions provide the opportunity for communities of practice and programme or service teams to present together and network with new colleagues. Roundtables are submitted as a group for presentation in a single session and include an abstract for each presentation and a rationale for how the presentations are linked

***Lightning talk (5 minutes)***

Lightning Talks are short think pieces limited to 5 minutes. Each presentation includes a maximum of 20 slides and each slide will advance every 15 seconds. The aim is to keep each talk concise so as to excite and stimulate ideas and discussion as well as enable multiple speakers to contribute to a theme. Lightning Talks are an excellent format for sharing a teaching innovation or an interesting solution to a problem from your experience.

***Poster (45 minutes)***

Posters and alternative formats such as objects, artefacts or demonstrations are a format that allow you to present a developing idea, innovation, service or project and get immediate feedback. Posters will be on display for the duration of the day but there will be a timetabled slot for contributors to present their poster in the programme.

**Please email completed forms to Siobhan Clay** [**s.clay@arts.ac.uk**](mailto:s.clay@arts.ac.uk) **by the deadline date of Wednesday 21 October (5pm).**